

# Capital Asset Advisory Committee Meeting Notes

Thursday, November 17, 2022

8:00-10:00 am

809 Quail Street, Bldg. 4, Lakewood, CO 80215

Members: Gordon Calahan, Megan Castle, Heather Gasper, Kathy Hodgson, Bryan Martin, Tom Murray, Laura Perry, M.L. Richardson,

Members Absent: George Latuda, Dan Oakley, Brittany Warga

Staff Liaisons: Superintendent Dorland, Steve Bell, COO; Brenna Copland, CFO; Lisa Relou, chief strategy & communication officer (A); Kerri Barclay, manager, communications; Christie Moss, controller; Bruce Huxley, planning and property; Berry Jones, construction management; Jen Christensen supervisor, project accounting, Lisa Knestis, project accounting; Tim Reed, Ex .Dir. facilities and construction management; Robin Acree, executive administrative assistant, facilities management

(A)-Absent

## Agenda

- Regional Opportunities for Thriving Schools
- General: CIP Update, Meyers Pool Update, Work In Progress Report
- Planning/Property Management Update
- Communications Update
- Construction Management Update: Status Reports, Schedule Updates

## Action/Decisions

- No actions were requested or direction provided by the CAAC at this meeting.

## Regional Opportunities for Thriving Schools- Presenter: Superintendent Dorland

- BoE approved decision to close 15 schools at the end of this school year. Bergan Meadow will close in 2023/2024 upon completion of Bergan Valley addition.
  - The district will be supplying support for both the closing and receiving schools.
- Several measures will be put into place for the staff at the closing schools.
  - Hiring freeze, endorsement programs in Early ED and SPED, offering early retirement.
- Resources invested in the closing schools were discussed.
  - Of the sixteen closing schools \$17M was invested, 2% of bond funds.
- Exploring options for preschool locations and new high school career opportunities.
- District Leadership is putting together a plan to define the needs of the district and will create a transparent engagement process.
- No decision have been made about the closing properties. Conversations will start in the first quarter of next year.

**CIP Update**-([Slide Presentation](#)) Presenter: Tim Reed- Committee members and staff reviewed and discussed reports. There were no concerns shared.

## Forecasted Revenue

- Forecasted revenue as of November 15, 2022 - \$831.1M.
- 1st issuance: 98.9% of bond proceeds spent (net of retainage)
- 2nd issuance: 66.04% of bond proceeds spent (net of retainage)

## Expenditures

- Total Expenditures as of November 15, 2022 - \$591,061,305
- Total Encumbrances as of November 15, 2022 - \$35,091,652
- Charter Expenditures as of November 15, 2022 - \$57,978,041 (Included above)
- Charter Encumbrances as of November 15, 2022 - \$188,036 (Included above)

## Bids in December

- Governor's Ranch ES, Kendallvue ES, Bear Creek K-8, Drake MS, Falcon Bluff MS, Summit Ridge MS, Warren Tech Central, Edgewater ES, Swanson ES, Little ES, South Lakewood ES, Dunstan MS, Ken Caryl MS, Sobesky, DW Fire Alarm, DW Mechanical

## **Meyers Pool Update**-Presenter: *Tim Reed*

- OLC was selected as the Architectural Firm and Saunders was selected as the CMGC.
  - Saunders has put together a 16 month schedule for completion. Should break ground in April or May.
- Meyers parking lot will be bid in December. The new building will go on the old parking lot.
- Jeffco and the City of Arvada are the financial partners of the project. There will be an operating agreement with Apex to manage and maintain the pool.

**Work In Progress Report-** ([\*Slide Presentation\*](#)) Presenter: *Berry Jones*- Committee members and staff reviewed and discussed the report. Photographs of work in progress were presented. There were no concerns shared.

- DAG meetings happening at Bergen Valley to discuss a potential second-story addition.
- Fletcher Miller study group is reviewing options including relocating to a renovated Jeffco building, renovating and an addition to the current site, or building a new facility on their existing site.
- Reviewed general scope of work currently defined for the ROFTS receiving schools.
- Campbell is proposed to become an Early Learning Center.

## **Planning/Property Management Update** - Presenter: *Bruce Huxley*

- Planning & Property (P&P) is continuing to work with preschool placement and cost estimates.
- FF&E projects team planning work for summer 2023.
- Final membership numbers will come in after Thanksgiving week.
  - GIS team working on annual enrollment projections.

## **Communications Update**-Presenter *Kerri Barclay*

- Communications is working on Regional Opportunity For Thriving Schools media posts.
  - Social media campaign over the next few weeks with interviews from parent of Allendale and Fitzmorris and thoughts/advice on how those families handled the school closures.
  - Both receiving and closing school principal's interviews.
- Communications and HR are working together to create better communication for the Jeffco Intranet, HR Handbook and the Jeffco Handbook.
- SE2 is working on telling the story of Marshdale, Jeffco Open and Prospect Valley.
- Prospect Valley open house will be January 5, 2023.

## **Construction Management Update: Status Reports, Schedule Updates** Presenter: *Berry Jones* **Unallocated/Unassigned Funds Update**

- H/G Bond \$50.2M remains in unallocated / unassigned funds.
- 23M Programs \$377.8K remains in unallocated / unassigned funds.
- 22M Program \$13K- remains in unallocated / unassigned funds.
- 21M Program \$135.3K- remains in unallocated / unassigned funds.

## **Next Meeting**

- December 15, 2022 | 8:00-10:00 am | 809 Quail Street, Bldg. 4, Lakewood, CO 80215